

To: Cllr Rita Johnson (Chair)

Councillors: Glyn Banks, Marion Bateman, Chris Bithell, Clive Carver, Bob Connah, Jean Davies, Rob Davies, Ian Dunbar, David Healey, Joe Johnson, Ted Palmer, Mike Peers, Michelle Perfect, Neville Phillips, Paul Shotton, Ian Smith, David Williams, David Wisinger and Arnold Woolley
(+ 1 vacancy Independent group)

19 October 2017

Dear Councillor

You are invited to attend a meeting of the Constitution and Democratic Services Committee which will be held at 2.00 pm on Wednesday, 25th October, 2017 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 3 - 4)

Purpose: To confirm as a correct record the minutes of the meeting held on 21 June 2017.

4 INDUCTION REPORT (Pages 5 - 12)

Purpose: To inform the committee of the progress made and proposals for future member development.

5 MEMBER SURVEY ON MEETING TIMES (Pages 13 - 18)

Purpose: To consult the committee on the survey form and approach to be used.

6 **SHARING INFORMATION WITHIN THE COUNCIL** (Pages 19 - 22)

Purpose: To scope out and discuss the plan to develop a set of clear rules on what members can ask for.

7 **OVERVIEW & SCRUTINY ANNUAL REPORT** (Pages 23 - 56)

Purpose: To consult the committee on the draft Overview & Scrutiny Annual Report prior to submission to Council.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robert Robins', with a horizontal line extending to the right.

Robert Robins
Democratic Services Manager